

**ATTORNEY GENERAL'S CHAMBERS CLIENTS' CHARTER ACHIEVEMENT REPORT
FOR THE MONTH OF NOVEMBER 2016**

Promise	In Compliance with Time Period/ Standard of Clients' Charter		Non-Compliance Time Period/ Contravene Standard of Clients' Charter		Total Services
	Total in Compliance with Standard	% in Compliance with Standard**	Total not in Compliance with Standard ***	% not in Compliance with Standard ****	
1. Study Investigation Papers within 14 days from the date of receipt.	311,505	97%	112,71	3%	322,776
2. Take instructions and conduct proceedings instituted by or against Government of Malaysia by ensuring that preliminary actions are taken not more than 10 weeks from the date the instructions are received.	288 -	100% -	- -	- -	288 (Civil) - (A&T)
3. The principal legislation is completed within 40 days after all legal and policy issues are resolved. The final draft of the principal legislation which is submitted to the client is free from drafting errors.	10	100%	-	-	10

<p>4. To complete draft reprint of laws within –</p> <p>(a) four (4) months from the effective date of the amending act in the current year for laws which consists of less than 50 pages</p> <p>(b) six (6) months from the effective date of the amending act in the current year for laws which consists of more than 50 pages</p>	5 ACTS	100%	-	-	451 Pages
<p>5. Provide quality legal advice within fourteen (14) working days from the date of receipt of complete documents and information.</p>	93	100%	-	-	93 (IAD)
	152	99.3%	1	0.7%	153 (ADV)
<p>6. Vet and draft international instruments and documents such as agreements, memoranda of understanding, declarations and</p>	36	100%	-	-	36

joint <i>communiqués</i> within 14 working days and for more complex international instruments and documents, within 1 month.	Vet and draft international instruments and documents within 1 month	1	100%	-	-	1
7. Processing all payments for bills and claims (allowances, refund and etc) within 14 days from the date when the applications are received		656	100%	-	-	656